

Field Internship Assignment

You have been tentatively assigned to the agency listed below. It is your responsibility to call your prospective supervisor to arrange an interview. **INTERVIEWS TO BE COMPLETED BY**

At this interview you should discuss:

- 1) The range of activities which the agency can provide;
- 2) What you would like to get out of field placement;
- 3) Any issues related to the days and hours that the agency would require you to work. Some agencies require flexible schedules;
- 4) Agency requirements regarding liability insurance;
- 5) The amount of travel required, and who pays for the gas;
- 6) Your future goals/plans in Social Work;
- 7) Anything else which comes to mind during the interview.

BE CURIOUS

BE PROFESSIONAL

BE ON TIME

TO BE COMPLETED BY THE PROSPECTIVE FIELD SUPERVISOR:

Please complete the bottom portion of this form and **return to student** at the conclusion of the interview.

1. Name of the student interviewed: _____

2. Agency/Unit/Department: _____
Address: _____ Zip _____

3. Name of Interviewer: _____

4. Place an X in one of the choices below:

_____ Yes, I agree to supervise this student during the 2009-2010 AY.

_____ No, I will not be able to accept supervision of this student for the 2009-2010 AY.

Interviewer's Signature

Phone Number

Date

E-MAIL _____

Fax